

UPDATE OF ACCOUNT DETAILS

(FOR AUSTRALIAN BUSINESS)



This *'Update of Account Details'* form should be used to update the contact information on a business account held with Netregistry when all other methods of updating contact details have been exhausted. This form is a legal document and must be completed correctly. If it is not completed correctly, we will not be able to process your request. If you are unsure how or require help in completing this form, please call us at 1300 638 734 for assistance.

Please send your completed forms to accounts@netregistry.com.au. If sufficient accompanying documentation is provided, allow up to 2 business days for the request to be completed.

I, _____, [print full name] confirm that I am a director of _____ [print business name] Pty Ltd, with ABN/ACN _____ [print ABN/ACN number] and I have authority pursuant to 126 (1) of the Corporations Law (Cth) 2001 to represent the Company and act on its behalf and bind the Business to legal agreements.

I now request that Netregistry update its records relating to the Business. I acknowledge that the below contact details will be used by Netregistry as the primary contact point for all future correspondence (including receiving any legal notices from Netregistry) until further notice (subject to Netregistry's acceptance of its form duly completed by the Business).

Account Reference: _____

Current Company Name: _____

New Company Name: _____

New E-Mail Address: _____

New Phone Number: _____

New Postal Address: _____

I understand, acknowledge and agree on behalf of the Company that an employee, subcontractor, or any agent of the Company designated with the use of the New E-Mail Contact Address or with the ability to access incoming e-mails or send outgoing e-mails from the New E-Mail Contact Address will thereby have actual and ostensible authority:

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- a) to commit the company to a change in the number or scope of services provided to the Company by Netregistry including, but not limited to, cancelling current services provided by Netregistry to the Company such as the Company's domain names, e-mail addresses, website hosting and online marketing services ("Netregistry Services");
- b) to commit the Company to an upgrade of existing Netregistry Services to the Company or to the uptake by the Company of Netregistry Services ancillary to the existing Netregistry Services;
- c) to view and access domain name passwords associated with the Company's account with Netregistry and accordingly have considerable control over the Company's domain names including but not limited to:
 - i. The ability to move responsibility for domain name management to persons or entities other than Netregistry;
 - ii. The ability to sell the Company's domain names to others.

On behalf of the Company I hereby release Netregistry from any liability whatsoever for any loss or damage arising (directly or indirectly) from my notification to Netregistry herein of the New E-Mail Contact Address and the Company hereby indemnifies and holds Netregistry harmless from and against any claims whatsoever for damage or loss occasioned by this directly or indirectly including any costs incurred by Netregistry (including reasonable legal costs and expenses) in defending any legal action arising there from.

Note: For security purposes, we require the below documents to be submitted alongside this form. If the below documents do not accompany your request, your request will be declined.

Government issued photo identification of a company director.

An ASIC extract/Certificate of Business Registration displaying the directors' details.

<http://asic.gov.au/online-services/search-asics-registers/>

Signature of Company Director

Date